
Eketāhuna Our Town Inc.

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New Zealand

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COMMITTEE MEETING MINUTES OF THE EKETĀHUNA OUR TOWN INCORPORATED SOCIETY HELD IN THE ST JOHN HALL, CHURCH STREET ON THURSDAY, 12 DECEMBER 2021

Present: Rena Tyler (Chair), Corinna Carew (Deputy Chair), Terry Carew (Treasurer), Murray Rawstorn (Secretary), Jules Burt (EIC Coordinator), Everlyne Chase, Jenny Davidson, Margaret Drysdale, Colin Fraser-Davies, Gary Groombridge, Glynne MacLean, Margaret Parsons and Marian Smolders.

1. The Chair declared the meeting open at 7.00 p.m. and welcomed all in attendance.

ITEM 1 – CONFLICT OF INTEREST DECLARATION

2. Nil.

ITEM 2 – APOLOGIES

3. David Kinzett.

ITEM 3 – MINUTES OF THE PREVIOUS MEETING

4. The minutes of the previous Meeting, held on 11 November 2021, were taken as read. They had been previously circulated via email.

Motion: That the minutes of the Eketāhuna Our Town Meeting, held on 11 November 2021, be accepted as a true and accurate record of that meeting.

Moved: M. Rawstorn

Decision: Carried

Seconded: J. Burt

Action: Nil

ITEM 4 – BUSINESS ARISING FROM THE PREVIOUS MEETING

5. **Item 12/18 – Christmas Carol Service.** To be discussed in General Business.
6. **Item 12/19 – BNZ.** Corinna has responded to the BNZ. No further action required.
7. **Item 12/20 – Christmas Gift Vouchers for Volunteers.** Jules advised these have been organised.

ITEM 5 – CORRESPONDENCE

Inwards

8. The following inwards correspondence was received:
 - a. 30 Nov 21. Eketāhuna Swimming Pool committee member email to Chair in reply to query re resistance to receiving Our Town donation, indicating agreement to, and appreciation of, any donation and proposing further discussion.
 - b. 3 Dec 21. Eketāhuna Swimming Pool Chair email to Chair, Eketāhuna Our Town Inc, expressing gratitude for donation and providing bank account details.

Outwards

9. The following outwards correspondence was sent:
 - a. 30 Nov 21. Chair email to Eketāhuna Swimming Pool committee member querying resistance to receiving Our Town donation to enable children swimming.
 - b. 1 Dec 21. Chair email to Eketāhuna Swimming Pool committee member providing further information and seeking bank account details to enable donation to be made.
 - c. 7 Dec 21. Secretary e-mail to membership address list, Eketāhuna Our Town November Meeting Minutes and December Meeting Agenda.
 - d. Date n/k. Eketāhuna Information Centre Co-ordinator email to Mr Mark Dimock, expressing gratitude for repairing the wagon wheels.

Motion: That the inwards correspondence be accepted and the outwards correspondence be ratified.

Moved: M. Rawstorn
Seconded: C. Carew

Decision: Carried
Action: Nil.

ITEM 6 – FINANCE

10. Terry tabled the November Financial Report, a copy of which was circulated to the meeting, and is attached as enclosure 1 to these Minutes. He noted that the cashflow remains healthy. He noted \$1,000 is still to be paid out as the donation for the free swimming at the Eketāhuna pool. Terry has set up an application for \$37,000 to Lotteries. Jules noted she has just processed the invoices for the latest Information Centre stock purchases (approx. \$6,000).

Motion: That the November 2021 financial report as presented be accepted.

Moved: T. Carew
Seconded: M. Parsons

Decision: Carried
Action: Nil.

ITEM 7 – INFORMATION CENTRE REPORT

11. Jules tabled the Eketāhuna Information Centre (EIC) report for the month, which is attached as enclosure 2 to these Minutes. Points noted include:

- a. There has been a slight decrease in visitor numbers overall and in cash sales.
- b. ATM usage up 10 from the previous month.
- c. The window display theme of Christmas is one to behold.
- d. Friday late-night Christmas shopping has commenced and was a success.
- e. Mark Watson has completed painting the white kiwi; and Jules has passed on EIC's and Our Town's gratitude for the work.

Motion: That the November 2021 Information Centre Report as presented be accepted.

Moved: J. Burt

Decision: Carried

Seconded: E. Chase

Action: Nil.

ITEM 8 – WAKA PARK PROJECT REPORT

12. Warren and Stella are still to arrange a meeting regarding the installation of the artwork.

ITEM 9 – LIME TRACK REPORT

13. Terry advised that the stances and turf have been dug out in preparation for liming. Timber has been pre-drilled and plans are afoot to begin installing the stances, subject to 86 holes being dug and the availability of some more muscle to assist with some of it. Sponsorship signage is being finalised.

ITEM 10 – WALKING AND CYCLING REPORT

14. Colin advised one of the stream crossings on the Miller Reserve walking track has become much deeper and is difficult to cross. He noted there are wooden walkways along some other parts of the track, but not in this particular area. The reserve is DOC owned; however, Colin wondered whether there might be interest from Friends of the Anzac Bridge to improve this area of the track, however this was thought unlikely. Options for contacting DOC were discussed; Terry will follow-up.

Action: Terry to follow up with a DOC contact.

ITEM 11 – 2023 JUBILEE REPORT

15. Corinna advised nothing to report.

ITEM 12 – GENERAL BUSINESS

16. **Christmas Carols.** Margaret D advised that the carols could not be held, due to the musicians no longer being available. Glynne advised the meeting that she had contacted David and he has said he is able to provide the music.

Action: Margaret D to liaise with Glynne and David following the meeting to confirm arrangements.

ITEM 13 – NEXT MEETING

17. The next Meeting is scheduled for Thursday, 10 February 2022.

ITEM 14 – MEETING CLOSURE

18. There being no further business, the Chair declared the meeting closed at 7.30 p.m. and the meeting adjourned for refreshments.

M. RAWSTORN
Secretary

R. TYLER
Chair

Enclosures:

1. November 2021 Financial Report
2. Information Centre Coordinator's Report November 2021